

Rules of the Morgan Sports Car Club Cornwall Centre

1. Name

The full name of the Centre shall be 'The Morgan Sports Car Club Cornwall Centre'

2. Objectives

- 2.1 To encourage contact between MSCC members through organised events and meetings.
- 2.2 To afford MSCC members such benefits and privileges as it may be possible to arrange
- 2.3 To be a non-profit making organisation

3. Management (section 5 of CSIP)

- 3.1 The Centre must abide by the rules and regulations as set out in the Centre Secretary's Information Pack (CSIP) published on the MSCC website.
- 3.2 Authority and responsibility for the business of the Centre will be vested in the Centre Secretary (section 8 of CSIP) assisted by a committee elected at a Centre AGM of:
Treasurer
Membership Secretary
Events Co-ordinator
A quorum of 4 is required for a committee meeting.

Terms of Service.

All committee members will normally serve for 2 years but may be allowed to continue for longer, if willing, when no one else is prepared to join the committee to bring it up to full strength. Committee members are to be elected, or if appropriate re-elected, annually.

4. Compliance with GDPR (section 7 of CSIP)

- 4.1 The Centre Secretary will hold a listing of current MSCC members who have completed Centre membership form. The information will be stored in Electronic devices which are password protected.
- 4.2 The information will not be shared without prior permission, for any reason other than to notify members about Centre events/news.
- 4.3 If membership lapses the details, including any paper copies will dealt with as per Centre privacy policy.
- 4.4 The hard drive of any computer equipment holding a 'local' copy of members information should be destroyed or made unreadable before being disposed of. This may be achieved by deep formatting (low level) of the hard drive

5. Membership of the Centre (section 4 of CSIP)

- 5.1 A Centre member must be a current MSCC member. This will be confirmed annually.
- 5.2 Membership shall be on the completion of the membership form, which will request the following information:
 - 5.2.1 Current MSCC membership number.
 - 5.2.2 Contact details
 - 5.2.3 Permission to circulate the contact details amongst the Centre membership.
 - 5.2.4 To comply with section 4. If there is more than person per membership all named individuals must sign the document
 - 5.2.5 Request for the payment of the Centre subscription fee.

6. Elections and Voting rights

- 6.1 All candidates for posts must be current members of the MSCC and a member of the Centre.
- 6.2 Proposals and secondments for positions can be submitted at an AGM or EGM.
- 6.3 Each member having complied with clause 5.1 shall be entitled to one voting card per member of Tinmog membership form, with a maximum of 2 votes per membership.
- 6.4 Members shall be entitled to a proxy vote provided they have given written permission to the Centre Secretary prior to the meeting.

7. Annual General Meeting

- 7.1 The Centre Secretary shall set the venue and the date of the AGM.
- 7.2 Members shall have at least four weeks notice of the date and time of the AGM.
- 7.3 For voting purposes a quorum of 15 members is required.
- 7.4 The business transacted at an AGM shall include :-
 - 7.4.1 Election of officers for the following year.
 - 7.4.2 Approval and passing of the accounts for the previous year.
- 7.5 Members wishing to raise issues at the AGM shall notify the Centre Secretary in writing at least two weeks before the AGM

8. Extraordinary General Meeting

- 8.1 The Centre Secretary may call an Extraordinary General Meeting (EGM), or at the written request of at least 10 members of the membership.

9. Members not to make a profit out of the Centre

- 9.1 No member may on any pretence or in any other manner receive any profit or salary from the funds of the Centre.

10. Centre closure

- 10.1 The decision to close must be with the agreement of the members at an AGM or EGM..
- 10.2 The Centre Secretary must inform the MSCC Centre Liaison officer.
- 10.3 Any finances to be decided at an AGM or EGM by a resolution.
- 10.4 All equipment to be decided at an AGM or EGM by a resolution.

11. Alterations to the Constitution.

- 11.1 Alterations to the constitution shall only be made at the AGM or at an EGM called in accordance with clause 8.
- 11.2 Such alterations shall not become effective unless supported by two thirds of the total numbers of the members.
- 11.3 Any member proposing an alteration to the constitution shall notify the Centre Secretary of the details in writing at least four weeks before the relevant meeting.
- 11.5 The Centre Secretary shall notify the MSCC Centre Liaison officer of any alterations to the constitution.

A current copy of these rules must be lodged with the MSCC Centre Liaison.